**Shipley’s Choice COMMUNITY Association – Sections 1**

**Please email this form to shipleyschoice.scca@gmail.com**

**ARCHITECTURAL CHANGE REQUEST**

Mail To: Shipley's Choice **Community** Association, Inc., **315 Arbor Oaks Ct, Millersville, MD 21108**

Or deliver to Covenants Chairperson as listed on the **SCCA** web site**.**

1. **Name: Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Street:**  **Phone**:

1. **Describe the Proposed Change: Start Date:\_\_\_\_\_\_\_\_\_\_\_ Completion Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
2. **Indicate any Color Change(s) and Attach the Corresponding Paint Chip(s):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Roof | Siding | Shutters | Trim | Entry Door | Garage Door |  |
| Existing |  |  |  |  |  |  |  |
| Proposed |  |  |  |  |  |  |  |

1. **Attach the Following When Requesting Structural Additions, Changes, or Alterations.**

* A site map or survey showing the project's **location** with respect to the house, sidelines, property lines, neighboring homes and street;
* A blue print, plan, or sketch indicating the project's dimensions and design;
* A list of **materials** to be used and type of finish/paint/stain.

**Applicant's Signature**: **Date:**

**SCCA Committee Use Only**: Date Received:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved Rejected *(circle one)*

Chairperson Signature: Date:

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* Projects must commence within six (6) months of approval and be completed within six (6) months of commencement unless otherwise indicated.
* Homeowners are responsible for correcting any damage to nearby common or private areas resulting from this project or from project related changes in drainage and water runoff, etc. within (15) days of discovery.
* Homeowners are responsible for (1) complying with SCCA **Covenants** and Governing Documents, (2) complying with Anne Arundel County Building Code **and Permit** requirements, and (3) assuring contractors adherence to above.
* **Contact "Miss Utility" at 800-257-7777 before any digging.**
* **The SCCA By-Laws invoked by homeowners’ Deeds authorize requiring completion & Approval of this form before starting exterior changes.**

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